



Below is a little explanation for some of the volunteer roles needed to run the Mitsubishi Motors Australian International 3 Day Event.

**Cross Country Jump Judge and Scribes.** Required Saturday only. Must be 18 years or over and have a little understanding of the cross country element. There is an orientation day prior to the event so more will be explained on this day.

You will be required to stay on your allocated jump for the whole duration of the 2, 3 or 4 Star competition – some will be asked to stay on for more than competition but your team leader will go through this at the orientation day.

Both the cross country jump judge and the scribe work together at each jump.

Lunch is supplied which is usually a 6 inch sub and a small cake so it is recommended that you bring extra nibbles for the duration of your day as you can only leave your jump for a quick toilet break and not to go buy extra food until all riders in your group have completed the course. Water is supplied throughout the whole day to all volunteers.

**Horse Marshalls** – must be 18 years and over and have some experience handling horses as you will be required to lead horses to allocated areas.

**Cross Country Scoring and Timing** – Required Saturday only. Need some understanding of cross country phase. Orientation will be given prior to event.

**Info/Grandstand/Tickets – helpers** required Thursday, Friday, Saturday and Sunday. Your role will involve standing at gate entrance taking money for tickets, selling programs, checking day tickets on entry, answering questions re event and just welcoming people through the gate entrance. Need to be good with handling money, able to communicate with public and smile.

**Dressage Helpers** – Help on the Monday is needed to erect dressage arenas normally from 10am. Help needed Friday afternoon to dismantle arenas.

Thursday and Friday help is needed assisting judges, pencilling, picking up completed tests from judges, open arena entrances for riders, cleaning up manure in arenas, general help throughout the both days.

**Showjumping** – some helpers required Sat evening to set up showjumping course.

Helpers needed Sunday in showjumping arena to pick up rails, clean up manure, and raise jumps when needed. Be prepared to be waiting around at times.

Also help with dismantling jump course at end of day.

**Media Centre** – Volunteers needed Thursday through to Sunday. Role is assisting with photo copying, distributing material and assisting Media Centre Team Leader.

**Fence Repairers** – Must 18 years and over be fit and able to quickly help fix any fences that need fixing. Required Saturday. May need to dig, shovel and need to wear protective footwear and clothing.



**AUSTRALIAN  
INTERNATIONAL  
3 DAY EVENT**



**Horse Ambulance** – Saturday - The Horse Ambulance is responsible for the rapid response to incidents involving competitors/horses during the cross country phase. Must be 18 years and over.

**Volunteer Coordinator Assistant** – Required days Tues – Sunday of event. Assist Volunteer Coordinator with supplying lunches, water, monitoring Volunteers Tent. Assisting with volunteer enquiries.

**Secretary Assistant** – Required Monday – Sunday of event. Need to be computer literate. Will be required to fax, photo copy, print and help Secretary with daily duties.

**Parking –**

**Stable Cross over** – There are 2 shifts: morning from 7am till 12pm and afternoon from 12pm till 4.30pm. From Tuesday through to Sunday.  
You will be required to help with horses/riders crossing over the bicycle path and advising bicycle riders and pedestrian when a horse is crossing. Can be boring but it is an essential area where volunteers are needed at all times.

**VIP Parking** – Off Wakefield St or Fullarton Rd entrance– Fri, Sat and Sun. 7.30am until 12.00 or 12.00 till 3.30pm. You will be checking tickets from people parking to make sure they are VIP paid people. Will need to be able to advise those who do not have a VIP pass they can no park in that area. They will need a VIP parking pass displayed on their car as council will tow away those who don't.

**VIP Parking Bartels Rd** – Sat only 7am till 12.30pm. Description as above.

**Stables/Volunteer Parking** – Sat and Sunday – 7am till 11am or 11am till 2pm – checking those parking in that area are those who are stabled or volunteering that day. Not open to the public for parking.

**Volunteer Parking Wakefield St and Bartels Rd**– Sat only 6am till 11am – only allow volunteers to park in this area.

**Assisting Vendors Coordinator** – Required to help set up area for vendors ect. Thurs – Sun help is required.

We hope this has helped with a brief description of what roles are needed to be filled and what is required. If you have any other questions please feel free to contact Chris Webb, our Volunteer Coordinator, on 0411 110 186 or email [volunteer3dayevent@outlook.com](mailto:volunteer3dayevent@outlook.com).